

Standards Panel Terms of Reference

Purpose

The Standards Panel is a Committee defined in para 22 (3) of the Articles of Association of East North East Homes Leeds.

Its purpose is to promote and maintain high ethical standards of conduct for Board members.

It will implement, monitor, and decide cases about potential breaches of, the Directors' Code of Conduct and will review other areas of operation concerning business ethics.

Constitution and Membership

The Standards Panel shall comprise three Board Members, being the Chair of the Board and one Board Member from each of the other categories of Board Member. The membership shall be determined and ratified by the Board.

The Standards Panel shall meet formally at least once per year. Other meetings shall be called as and when required.

The quorum shall be all three members of the Panel. If one member is unavailable, a replacement from the relevant category of Board member shall be allowed, nominated by the Chair of the Board.

At the request of the Chair of the Panel, other Board members, Executive Team members, staff or external advisers may be in attendance at meetings.

An Officer of ENEHL will support the Panel, arranging for the location of meetings, circulating papers and taking minutes.

Responsibilities and Duties of the Standards Panel

The following principal responsibilities are delegated to the Standards Panel

1. to consider any matters relating to the Board Directors' Code of Conduct;
2. to assess and review complaints that Members have breached the Code of Conduct, and recommend any sanctions to be imposed to the Board;
3. to monitor and review policies and procedures of ENEHL relating to matters of business ethics. In particular, this will include those relating to hospitality, gifts, fraud and whistle-blowing.
4. monitor the Register of Members' Interests